

**UNIVERSITY OF CALICUT**

**PLD BRANCH**

**Appendix II**

Application for the Allotment of University Quarters /Single Officers' Hostel/  
Working Women's Hostel/ Working Men's Hostel/Teachers' Flat/Teachers' Hostel

- 1 ID Number :
- 2 Name of the Officer :
- 3 Designation :
- 4 Official E-mail.ID :
- 5 Date of Birth :
- 6 Date of Joining :
- 7 Date of Retirement :
- 8 Whether belongs to SC/ST :
- 9 Pay and Scale of Pay :

Entry Cadre with date of Promotion to each and scale of pay

Designation	Date of Promotion	Scale of Pay
1.		
2.		
3.		
4.		
5.		

10. State whether Permanent or Acting :

11. Years of service to retire with date of retirement on superannuation :

12. Permanent Home Address (Village, Taluk and District) :

13. Whether Married (on the date of application) :

14. Whether Wife/Husband is employed

- i) Name
- ii) Designation
- iii) Office
- iv) Pay and Scale of Pay
- v) Whether availed University Quarters

15. Whether the applicant/spouse/unmarried children own a House, by purchase, hire purchase, inheritance, or obtained otherwise, within 20 kms around the Calicut University Campus :

16 Type of Accommodation applied for: 1. Single 2. Family

1) Single Accommodation :

- a SOH
- b WMH
- c WWH
- d Teachers' Hostel

2) Family Accommodation :

- a Quarters B
- b Quarters C
- c Quarters D
- d Quarters E
- e Quarters F
- f Quarters G
- g Quarters H
- h Quarters J
- i Teachers' Flat

17. Priority for allotment of quarters, if any :

- a) Widow of the Ex: service man killed in action (to be certified by the proper military authority)
- b) Physically Handicapped (to be certified by a Medical Officer not below the rank of an Assistant Surgeon/Assistant Professor belonging to the Speciality)
- c) SC/ST
- d) Inter Caste Marriage(to be certified by the officer not below the rank of a Tahsildar or by the Mishra Vivaha Sangham)
- e) Night Shift Employees

18. Type of Quarters currently occupying, if any :

19. Whether the applicant has availed House Construction Advance from the University:

Details of the amount and date of receipt of last instalment :

**DECLARATION**

I,.....

(Name, Designation, etc) have read and understood the rules for the allotment and occupation of residential quarters of the University, hereby declare that I shall abide by the said rules and all other rules the University may, from time to time, make in this regard. The information furnished by me above are correct and true to the best of my knowledge and belief.

Signature of the Applicant

Place :

Date :

**CERTIFICATE**

Certified that Sri/Smt..... has joined the Regular Service of the University with effect from ..... according to the service records maintained in the office and the entries pertaining to service particulars above are correct.

Signature of the Competent Authority with Seal